

Necton Parish Council as Trustee of NRCC

Minutes of Trustee Meeting held Monday 14th January 2019 7.30 pm at the Necton Rural Community Centre

Members present:

Fraser Bateman (Chairman); Jean Bass; Joe Sisto; Phil Hayton

Also in Attendance: James Howard (Parish Clerk)

1. To receive apologies for absence

None received

2. To receive declaration of interest from Members and consider requests for dispensation.

None received.

3. To approve minutes of previous meeting.

Approved and signed by the Chairman

4. To note that in accordance with legislation, minutes of the most recent NRCC committee meeting will be listed for receipt by Full Council at their next available meeting.

Noted and will be presented at the February Necton Parish Council Meeting.

5. Clerks report (operational information)

A written report was presented and is attached to the minutes for the record.

6. Children's Valentine Disco

This was reported in the Clerks report. It was considered a very positive event and all thanked Claire for her hard work in organizing it. It was felt that this might also help encourage further bookings.

7. Finance

A summary of finance was issued as part of the Clerks report. A healthy surplus of revenue over costs was noted for the last 3 months. There is still confusion over a cheque which failed to clear three times but is now declared clear by the issuer but not by the NRCC bank account. This is actively being investigated.

The idea of an extension to the main hall was discussed as a possibility for the future but no decision was made to progress just yet.

Claire was thanked for her efforts in the generation of revenue.

8. Report from Social Club meeting (Cllr Jean Bass)

Parking has become a problem with people blocking access and “No Parking” signs do not appear to be effective.

Problems with bins is leading to a look for a better contract and service than Viridor currently supply. The Clerk is investigating possibilities.

Damage to the Social Club fascia is to be examined and it may be repairable when the new doors are fitted. This is due to occur on 31 Jan and 1 Feb.

It has been agreed that the new lease will be signed at the next meeting (see item 9 below).

The grant application for a Quooker tap was discussed and most felt that, whilst the Committee wanted to support this application, the product chosen was not suitable for the high volume of boiling water needed. A “Zip” system was considered more suitable. The suggestion will be put to the Social Club. The committee, however, do support the grant application and it was agreed that an offer of up to £500 would be made once the equipment needed was finally decided.

A grant request for football equipment was received too late for consideration.

9. Tenancy matters

The lease is to be signed at the next Social Club meeting and can then be countersigned by the council. This leaves two further issues to be resolved:

- The “back rent” i.e. the difference between the old and new rates needs to be calculated and paid.
- The increase in rent due on 1st April 2019 needs to be calculated and then applied when appropriate. It is thought that this increase will be calculated from the January RPI figure but this is to be confirmed.

10. Necton Festival

The next meeting of the festival committee is on Thursday 17 Jan 2019 and Claire will attend for minutes and updates.

11. Community garden

This was discussed at length and a design idea proposed. The Clerk will produce a sketch for reference. Still awaiting a final quote for work but the funds will be available within the next two days.

12. The role of the NRCC

There was a lengthy debate on the actual role of the NRCC, particularly as to which items fell within its remit to make decisions etc. The payment for projects etc. coming mostly from the council was not considered a criterion for deciding on responsibilities. The areas discussed included:

- Management of premises
- Operational issues regarding the premises
- Maintenance of the grounds and facilities

- Play equipment
- Registration of land (in whose name?)

Further discussion was agreed to resolve these questions and a meeting suggested by the Chair between himself and the Council Chair (Cllr Matthews) with the Clerk present.

A discussion was also held on whether NRCC meetings should be held in public. The Clerk felt there was a legal requirement to do so and the committee members were in favour of further consideration on this point. The general feeling was one of support for public participation and attendance.

13. No note any correspondence received

None received.

14. To confirm date and time of next meeting:

The next meeting to be held on Monday 25th February 2019 at 7.30pm in the Community Centre Meeting Room with a further meeting likely to be on 15th April 2019.

Meeting closed at 9.15 pm

Minutes signed by Chair (or designate) _____ on _____